

## O'Shaughnessy Center Usage Fees 2020

The Main Theatre has 328 seats on three sides. The Performance Space has a sprung oak floor.

Prices listed cover use of theatre space, lobby, restrooms, and two dressing rooms.

Check with Office Staff for the rental prices of specific rooms or for multi-day rentals.

Non-Profit Organizations: Basic Charge	
Full Day Rental	\$500.00 (\$350 for ½ day beginning at 3pm)
Lobby only	\$175.00
Studio/Green Room	\$25.00/hourly rate. \$200/daily rate (8am-midnight)
Conference Room	\$20 an hour \$50 half day \$100 whole day
For Profit Groups: Basic Charge	
Full Day Rental	\$ 750.00 (\$550 for ½ day beginning at 3pm)
Receptions/Parties	\$1800.00 (includes professional cleaning; does not include room set up, equipment or tech fees)
Lobby Only	\$225.00
Green Room Only	\$30.00/hourly rate \$240/daily rate

### ADDITIONAL CHARGES PER USE:

Cleaning    General basic cleaning            \$ 60.00/hour

Grand Piano or Spinet Piano            NC  
 Electronic Piano                            \$ 50.00  
 Tuning    rate (Sorlie Piano Service)

#### Lights

General Lights                                NC  
 Theatre lighting (per use)                \$ 70.00  
 Spotlights (per use)                        \$ 15.00/per light

#### Sound

Portable sound system                    \$ 50.00 (includes 2 microphones)  
 Sound Board/microphone                \$100.00  
 Full sound & equipment                 \$ 350.00 (monitors, microphones, sound board, house speakers)  
 Microphone only                            \$ 30.00

#### Staffing

Front of House                                \$100.00 (open/close house; supervise lobby)  
 Technical Assistance                      \$ 35.00/hour (WTC approved technician required for all control room functions)  
 Manual Assistance                         \$ 20.00/hour

#### Other Options

Load-in or Decorate Lobby                \$ 50.00 (if done on a separate day from rental)  
 Lobby Screen/DVD                         \$ 50.00  
 Seating retraction                         \$250.00 (All seating in the theatre can be pushed back)  
 Additional Chairs/setup                 \$100.00  
 Platform /set up                            \$200.00  
 Video equipment                            \$285.00 (5 hour maximum)  
 Podium                                        NC  
 Folding Tables (6)                         NC  
 Round tables                                 \$5 per table  
 Banner                                        \$25.00

Liability insurance is required and a certificate of insurance on file before the scheduled event. Special permission is required if alcoholic beverages are being served. A credit card number and a \$150 non-refundable deposit are required to confirm a rental date. The deposit will be returned after all fees have been paid, at the end of the rental agreement.