

## O'Shaughnessy Cultural Arts Center Usage Fees

The Main Theatre has 326 seats on three sides. The Performance Space has a sprung oak floor.

Prices listed cover use of theatre space, lobby, restrooms, and dressing rooms.

Check with Office Staff for the rental prices of specific rooms.

### Non-Profit Organizations: Basic Charge

Full Day Rental	\$500.00 (\$275 for 1/2 day beginning at 4pm)
Lobby only	\$150.00
Green Room	\$25.00/hourly rate. \$150/daily rate (8am-midnight)

### For Profit Groups: Basic Charge

Full Day Rental	\$ 700.00 (\$400 for ½ day beginning at 4pm)
Receptions/Parties	\$1800.00 (includes professional cleaning but does not include room set up, tech e equipment or technician fees)
Lobby Only	\$200.00
Green Room	\$30.00/hourly rate \$175/daily rate \$70/monthly rate per hour

### NOTE: Other charges are in addition to the rental fee:

#### Cleaning

General basic cleaning	\$ 50.00/hour
Professional cleaning service	\$200.00/minimum
Outside/yard cleaning	\$100.00/minimum

#### Piano

Grand Piano	NC
Spinet Piano	NC
Electronic Piano	\$ 50.00
Tuning	rate (Sorlie Piano Service )

#### Lights

General Lights	NC
Theatre lighting (per use)	\$ 65.00
Spotlights (per use)	\$ 15.00/per light

#### Sound

Portable sound system	\$ 50.00
Sound Board/microphone	\$100.00
Full Sound & equipment	\$ 350.00 (monitors, microphones, sound board, house speakers)

#### Staffing

Front of House	\$100.00 (open/close house; supervise lobby)
Technical Assistance	\$ 30.00/hour (WTC approved technician required for all control room functions)
Manual Assistance	\$ 17.00/hour

#### Other Options

Additional Chairs/setup	\$100.00
Seating retraction	\$250.00 (All seating in the theatre can be retracted for parties, conventions, trade shows, etc)
Platform /rug/set up	\$200.00
Screen for films	\$ 50.00
DVD projector	\$125.00/per use (5 hr maximum)
Cyclorama	\$ 50.00
Podium	NC
Folding Tables (6)	NC

Technician for lights, sound and /or DVD projection \$30/hour

Liability insurance is required and a certificate of insurance on file before the scheduled event.

Special permission is required if alcoholic beverages are being served. The balcony may not be used when alcohol is served.

**A credit card number and a \$150 non-refundable deposit are required to confirm a rental date. The deposit will be returned after all fees have been paid, at the end of the rental agreement.**